

# ISO/IEC JTC 1/SC 32/WG2 N1805

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## ISO/IEC JTC 1/SC 32

### Data Management and Interchange

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<b>DOCUMENT TYPE</b>	Meeting Announcement
<b>TITLE</b>	Notice of Interim Meeting for ISO/IEC JTC1/SC32/WG2, 11-15 November 2013, Santa Fe, New Mexico, United States
<b>SOURCE</b>	WG2 - Denise Warzel- Convener
<b>PROJECT NUMBER</b>	
<b>STATUS</b>	Meeting notice and draft agenda for working group for review and comment - please provide proposed changes or additions to the WG2 Convener within 2 months. Further details on logistics will follow
<b>REFERENCES</b>	
<b>ACTION ID.</b>	FYI
<b>REQUESTED ACTION</b>	for review and comment - please provide proposed changes or additions to the WG Convener within 2 months. Further details will follow
<b>DUE DATE</b>	Oct 1, 2013
<b>Number of Pages</b>	4
<b>LANGUAGE USED</b>	English
<b>DISTRIBUTION</b>	P & L Members SC Chair WG Conveners and Secretaries

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available from the JTC 1/SC 32 WebSite <http://www.jtc1sc32.org/>  
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TITLE: Notice of WG2 and WG1 Interim Meeting ISO/IEC JTC1/SC32/WG2  
Metadata 11-15 November 2013 in Santa Fe, New Mexico, United States

SOURCE: WG2 Convenor

DATES: Monday 11th – Friday 15<sup>th</sup>, 2013

VENUE: La Fonda Hotel, Santa Fe, New Mexico, United States

TIME: 9:00-17:00 Daily

PURPOSE: To progress the Work Programme of WG2 and WG1..  
There will be editing sessions for WG2 and WG1 projects

STATUS: Draft Agenda, please provide requested updates to WG2 Convenor and WG1  
Convenor within 2 months of meeting date.

ACTION: For review and comment.

REFERENCE DOCUMENTS:

DISTRIBUTION: WG2 and WG1 Members

ATTACHMENTS: Call for Editing Sessions

**Notice of WG2 and WG1 Interim Meeting in Santa Fe, New Mexico, United States  
11-15 November 2013**

The WG2 Interim meetings are being held from Monday – Friday 0900 to 1700 at the La Fonda Hotel in Santa Fe New Mexico from Nov 11-15. WG1 will be meeting at the same hotel in separate meeting rooms.

There are no restrictions on access to the meeting rooms which could impede or prevent the participation of any delegate at this meeting. Access to the meeting facilities is open to everyone with a valid reason to enter (e.g., attending a meeting) and is not restricted for any reason associated with race, creed, national origin, place of residence, employer, gender, sexual preference, age, or health. There are no security considerations associated with the meeting facility, although visitors may be asked to identify themselves and specify the name of the meeting they're attending at the facility. Hotel and meeting logistics will follow.

A voluntary facilities fee of US \$250 per person will be requested from the participants.

Monday,	11 Nov 2013	0900–1700	WG2 project editing sessions, as needed
Tuesday,	12 Nov 2013	0900–1700	WG2 project editing sessions, as needed
Wednesday,	13 Nov 2013	0900–1700	WG2 project editing sessions, as needed
Thursday,	14 Nov 2013	0900–1700	WG2 project editing sessions, as needed
Friday,	15 Nov 2013	0900–1700	WG2 project editing sessions, as needed

Editors of documents open for editing must be prepared for discussion of comments. Please contact the WG2 Convener to schedule time on the agenda.

All documents for discussion/editing will be made available prior meeting discussions for review by participants.

Requests for any special editing sessions to be considered for the detailed agenda should be sent to the WG2 Convener as soon as possible.

**Delegates in WG1 or WG2 needing invitation letters are requested to contact the WG2 Convenor, Denise Warzel at [denise.warzel@nih.gov](mailto:denise.warzel@nih.gov). Please include the name of the person to whom the letter should be addressed, the delegates name who are attending, passport numbers if required and mailing address where copies are to be sent.**

A block of rooms has been set aside at the Venue hotel where the meeting is being held at a special rate of \$99.00 per room at the **La Fonda on the Plaza in Santa Fe**. The rate is based on no more than two persons per room. Additional persons will incur an additional \$15 per night per person.

There are many hotels in the area, however participants are encouraged to stay at the venue hotel to encourage the opportunity for continued discussion and interaction with other attendees before and after formal meeting hours. Other hotels in the area are included in this document.

To make a reservation be sure to identify yourself as part of the ISO JTC1 SC32 Interim Working Group or Group ID#745433.

There are many things to see and do in Santa Fe, including walking tours that can be arranged starting at the La Fonda Hotel, such as a Ghost Tour or Chocolate Tour, and on Friday evenings the museums are open.

Accommodations:

### **1. La Fonda on the Plaza (Meeting Venue)**

Address: 100 E. San Francisco St.  
Town: Santa Fe  
Zip Code: 87501  
State: New Mexico  
Country: United States  
(505) 982-5511  
Website: [www.lafondasantafe.com](http://www.lafondasantafe.com)  
Tollfree: (+1) 800-523-5002 choose option 1  
Tele: (+1) 505-982-5511 choose option 1  
Fax : (+1) 505-988-2952  
E-mail: [www.lafondasantafe.com/group-reservation-request/](http://www.lafondasantafe.com/group-reservation-request/)

To get the special \$99 rate per night (for up to 2 persons, additional person per room above 2 are \$15 per night) at La Fonda, mention the ISO JTC1 SC32 Interim Working Group or Group ID#745433

### **2. The Eldorado Hotel Santa Fe**

Address: 309 W San Francisco (505) 988-4455  
Town: Santa Fe  
Zip Code: 87501  
State: New Mexico  
Country: United States  
Phone: (+1) 505-988-4455  
Fax: (+1) 505-995-4555  
Toll-free: (+1) 800-955-4455  
Website: <http://www.eldoradohotel.com>

### **3. The Inn at Loretto, Santa Fe**

Address: 211 Old Santa Fe Trail

Town: Redwood City  
State: New Mexico  
Zip Code: 94062  
Country: United States  
Phone: (+1) 505-988-5531  
Toll-free: (+1) 866-582-1646  
Website: <http://www.innatloretto.com/>