

ISO/IEC JTC 1/SC 32 N ?????
ISO/IEC JTC 1/SC 32/WG2 N 0851

Date: 2005-06-13

REPLACES: --

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TITLE	Logistical information for ISO/IEC JTC 1/SC 32/WG 2 Metadata 2005-09-26 – 30
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and the JTC 1/SC 32/WG 2 website <http://metadata-standards.org>
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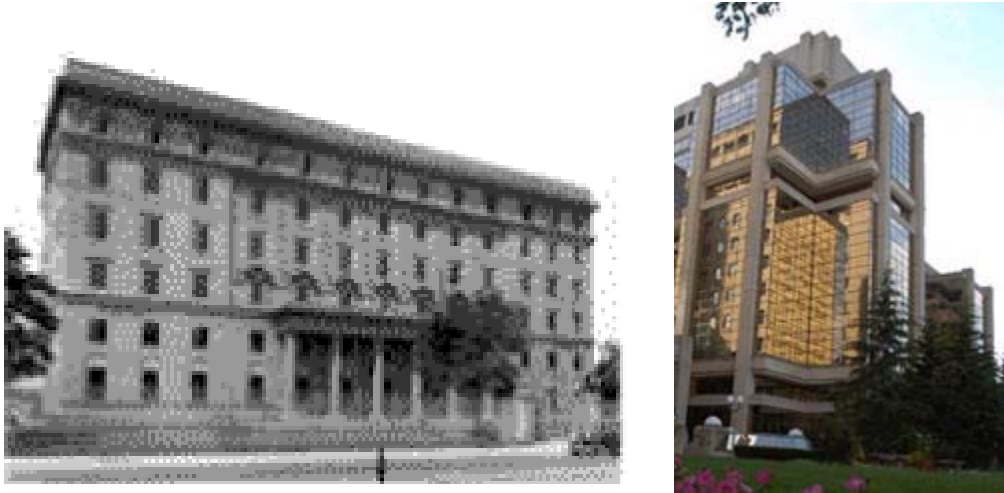
Manulife Financial

Meeting Information



**JTC 1/SC 32/WG 2 Metadata
September 26-30, 2005, Toronto, Canada**

The WG2 meeting will be held at the head offices of [Manulife Financial Corporation](#) at:
200 Bloor Street East, Toronto, Ontario, M4W 1E5, Canada



The meeting is sponsored by [John Hancock Financial Services, Retirement Plan Services](#).



Visitor access to the building is through the St. Paul's Square entrance on the west side of the building. All visitors will have to sign in at the security desk and obtain a daily security card, which should be returned each evening.

All meetings will be held in meeting room Holmes-Gooderham B which is located on the main floor. Internet connection will be available. Wireless connection to be confirmed.

Host contact

The host for the meeting is:

Mr. Ray Gates

Tel: +1 416 926 3080

Fax: +1 416 926 3144 (please send separate email notification that fax has been sent)

Email: rgates@manulife.com or gatesray@rogers.com

Meeting Registration

Please notify the host of your plans to attend, including: Name, National Body, email, date and time of arrival and departure, and where you plan to stay while in Toronto, to assist us in catering the meeting. A form is attached for your convenience.

Canadian Visas

Some delegates may need visas to enter Canada. Please see the Government of Canada website at: <http://www.cic.gc.ca/english/visit/visas.html> . Delegates who require visas may also require a [letter of invitation](#) to obtain that visa. To obtain such a letter, please have your national body notify the host of your delegate status, and request a letter.

Accommodation

Marriott Toronto Bloor Yorkville Hotel

A block of 15 rooms has been reserved for September 25th to October 1st, at the [Marriott Toronto Bloor Yorkville](#) which is located at 90 Bloor Street East, just 5 minutes walk from the meeting location. A special rate of C\$158.00 has been arranged. If more than 15 delegates choose this hotel, additional rooms will be subject to availability, but the special rate will still apply. Taxes will be applied to this rate. At the time of writing, taxes total 15%, including Ontario Room Tax (5%), Federal Goods & Services Tax (7%) and Destination Marketing Fee (3%).

Individuals are required to make their own arrangements by calling the Marriott central reservations number at +1-800-859-7180 (toll-free in North America only) or +1-506-443-7500 or by fax to +1-506-443-7599, **no later than 5:00 p.m. eastern time on August 15, 2005**. Any rooms not booked by this date-time will be released. To get the special rate, please specify that you are attending the **Manulife Financial – SC32WG2** meeting. The special rate is not guaranteed after the above date-time.

Check in time is 3:00 p.m. but early arrivals will be accommodated as rooms become available.

Check out time is 12:00 noon. Payments must be made in Canadian funds (or U.S. funds at the hotel's prevailing exchange rate) and can be made by credit card, money order, wire transfer or certified cheque. Late arrivals must be guaranteed by the individual. Any reservation not guaranteed will be released at 6:00 p.m. on the day of arrival.

High-speed internet connection in the room costs C\$12.95/day.

Alternate Hotels

Delegates seeking a cheaper hotel may wish to try one or more of the following links:

Search for hotels at: <http://www.hotels.ca/>

Ramada Hotel & Suites – Downtown Toronto

300 Jarvis Street, Toronto, Ontario, M5B 2C5

<http://www.ramahotelandsuites.com/>

Rates listed starting from C\$129.00

This hotel is about 15 minutes walk from the meeting location, north along Jarvis St. Taxi fare would be about C\$5. The Carlton street car connects with the Yonge subway at the College station.

Days Hotel – Downtown Toronto

30 Carlton Street, Toronto, Ontario, M5B 2E9

<http://www.dayshoteltoronto.ca/index.html>

Rates listed starting from C\$129.00

This hotel is 2 minutes from the College station on the Yonge subway line, which is two stops from the Bloor-Yonge station.



- 1 - Manulife
- 2 - Marriott Hotel
- 3 - Ramada Hotel
- 4 - Days Hotel

Getting Here

See also http://www.toronto.ca/attractions/getting_here.htm

By Air – Pearson International Airport

Toronto is served by **Pearson International Airport (YYZ)** which is about 25km NW of the city. The airport has 3 main terminals. (There is also an "in-field" terminal, which is reached by a bus service to/from terminal 1 after you have cleared security.) For information on the airport facilities, see the web site at: <http://www.gtaa.com/>

Getting to downtown Toronto from the Airport

Taxi and limousine

Taxi and limousine services are available from all 3 terminals outside the arrival halls. These licensed services charge flat rate fees (see [taxi](#) / [limo](#)).

To the Marriott hotel the charges are currently:

Taxi fare: C\$46 + tip (~15%) = ~C\$53

Limo fare: C\$51 + tip (~15%) = ~C\$58.50

(Note: Anyone approaching you inside the airport will be unlicensed and will probably charge you more. Avoid them.)

Public transit

See http://www.toronto.ca/ttc/service_to_airport.htm for current information.

The 192 Airport Rocket route provides all-day accessible bus service between Pearson Airport and Kipling Station on the Bloor-Danforth Subway. Buses stop only at Kipling Station, Dundas Street & East Mall Crescent, Terminal 3 (Departures Level), Terminal 2 (Arrivals Level) and Terminal 1 (Ground level). Service operates from approximately 5:30 a.m. to 2:00 a.m., seven days a week. One-way travel time is approximately 20 minutes. The cash fare is C\$2.50. The driver does not carry change. For bus schedules, see



<http://www.toronto.ca/ttc/schedules/192S.htm#%20%20PEARSON%20TERMINAL%203%20-%20EASTBOUND>

From Kipling Station, take the Bloor-Danforth subway to Yonge St station (at Yonge & Bloor). (Approx 25 mins.) Exit from the subway on the north side of Bloor Street to the concourse level. Take the left exit from the subway to the concourse, then take the first exit on the right from the concourse to the street. The Marriott hotel will be a few steps to your left. (It is also accessible directly from the concourse, if you see the signs.) For delegates staying at other downtown hotels, there is a taxi stand outside the subway entrance.

By Bus

Out-of-town buses arrive and depart from the Coach Terminal, located at 610 Bay St. Service to/from points all over Ontario, Canada and the U.S. National and regional bus lines serve the Greater Toronto area. Companies represented include: [CoachCanada](#) and [Greyhound](#) (the only direct service to American destinations).



By Rail

Toronto is served by the [VIA Rail System](#), the network that provides all rail service throughout Canada (with connections to the Amtrak system through Niagara Falls, New York). [Union Station](#) is located on Front Street, between Bay and University (across the street from the Fairmont Royal York Hotel). The station is right on [Toronto's subway line](#). Take the Yonge subway line north to Bloor & Yonge for the Marriott hotel.



By Road

Major routes to Toronto parallel the shore of Lake Ontario. Highways 401, 2 and the Queen Elizabeth Way (QEW), enter Toronto from the west. Highways 401 and 2 also enter Toronto from the east, and the Don Valley Parkway (DVP) connects the 401 to downtown.

From the east, take the 401 to the DVP, and follow the DVP south to the Bloor Street exit.

From the west take the QEW, or the 401 and the 427 south, to the Gardiner Expressway, which connects the QEW and 427 to downtown. Follow the Gardiner expressway past the Yonge Street exit to the Jarvis Street exit, and take Jarvis Street north to Bloor Street.





Visitor Information

Web sites

For more information about Toronto, here are some websites to visit.

City of Toronto official site <http://www.toronto.ca/>

Commercial sites http://www.lonelyplanet.com/destinations/north_america/toronto/
<http://www.toronto.com>
<http://www.torontotourism.com/visitor>
<http://www.wcities.com/en/city/89/city.html>
<http://www.where.ca/toronto/>

Guide to Bloor-Yorkville <http://www.cip-icu.ca/English/conference/bloor.pdf>

Transit Information

Toronto Transit <http://www.toronto.ca/ttc/>

The cash fare is C\$2.50, but tickets and tokens are available from subway stations at the rate of 5 for \$10.00. This is a flat rate for subway, buses and "street cars" (trams) regardless of distance traveled, or changes along the way, excluding stopovers. "Transfer tickets" (a.k.a. "transfers") are sometimes required to board connecting routes. Pick-up a transfer when you start your journey if you may have to transfer between vehicles. Transfers are available from drivers on surface routes, and from machines inside subway stations. Transfers obtained at a subway station are not valid on surface vehicles at that station.

Where to Eat

Manulife cafeteria (called *Choices*)

The cafeteria is located on the second floor and is open from 7:00 a.m. to 3:00 p.m. Monday to Friday, serving breakfast and lunch. For lunch, hot entrees, other than the grill, are served only from 11:30 to 1:00 p.m. Prices are generally slightly cheaper than local commercial facilities.

Fast food courts

There is a fast food court in the concourse under the Marriott hotel at the east end near Park Road. There is another at the west end of the concourse at Bay street. These will typically be open during shopping hours.

Restaurants

There are numerous restaurants in the vicinity, especially west of Yonge Street and north of Bloor Street, which is where the Bloor-Yorkville district is located. Check the Visitor information web sites, or ask your hotel for recommendations.

Registration Form for SC32/WG2 Toronto Meeting

DELIVER TO: Ray Gates
200 Bloor Street East (ET13)
Toronto, ON, M4W 1E5, Canada
Tel: +1 416-926-3080
Fax: +1 416-926-3144
Email: rgates@manulife.com

Last name:	
First name:	
Organization:	
National Body:	
Status:	Delegate: <input type="checkbox"/> HOD: <input type="checkbox"/> Expert: <input type="checkbox"/> Observer: <input type="checkbox"/>
Email:	
Telephone – business:	
Telephone – residence:	
Telephone – mobile:	
Fax:	
Arrival date/time:	
Departure date/time:	
Address in Toronto:	
Telephone in Toronto:	

PLEASE SUBMIT THIS FORM TO THE HOST BY **15th August 2005.**